| **School Activities** | **Risk Level** | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** | **Timeframe/Personnel**  |
| --- | --- | --- | --- | --- |
| Training of school personnel in Child Protection matters | High | Harm not recognised or reported promptly  | Child Safeguarding Statement & DES procedures made available to all staffDLP& DDLP to attend PDST face to face training where necessary or online trainingProcedures to be discussed at all staff meetingsContact Details for Tusla, Gardai to be displayed throughout the schoolBOM records all records of staff and board training | Ongoing- Vetting and Training to be reviewed in Term 1 2024/2025 or when deemed necessary - Noeleen  |
| Staff Vetting | Med | Possibility of inappropriate individuals working in school  | Review of all vetting is ongoing - Vetting to be updated every 3/4 years or when deemed necessary by Teaching Council | Principal + Office and BOM |
| Care of Children with special needs, including intimate care needs | High | Harm by school personnel | Policy on intimate care to be constantly reviewed with SNA Staff and Teaching Staff in our Special Classes | Ongoing |
| Toilet areasToileting during breaks.Visitors/Parents using school toilets | High | Inappropriate behaviour | Supervision Policy and Yard Procedures Policy along with procedures to be constantly reviewedLetter to be sent to the parent body of the school informing them of school policy and best practice. Procedures to be uploaded to school website | Reviewed at the start of each school year and regularly at staff meetings - Principal – Letter to be sent placed on school website – Term 1Term 1 2024/2025 |
| Curricular Provision in respect of SPHE, RSE, Stay safe. | Med | Non-teaching of same | School implements SPHE, RSE, Stay Safe in full.Training provided for staff.Importance of SPHE/Stay Safe and RSE to me regularly discussed at Staff Meetings | Ongoing – Calendar of programmes and timetable drafted by Billy Kiely.Training for staff organised by Billy Kiely |
| Daily arrival and dismissal of pupils | Med | Harm from older pupils, unknown adults on the playground | Arrival and dismissal onto/from school campus supervised by Teachers. See supervision policy.Parents notified of School Policy on supervision at enrolment – Policy signed by parents. | Supervision Rota for all teachers. Ms SunderlandOn enrolment.Procedures and letters to be on school website - Term 1 2024/2025 |
| Managing of challenging behaviour amongst pupils, including appropriate use of restraint | Low | Injury to pupils and staff | Health & Safety PolicyCode Of Behaviour | Reviewed when necessary |
| Swimming  | Med  | Harm from older pupils, unknown adults at the pool  | Swimming Policy – Supervision, numbers attending and other arrangements to be reviewed post in Term 1 2024/2025 | Mr O Gorman |
| Absent Teacher and Class Procedures | Med  | Harm from older pupils, unknown adults on school premises at collection times.  | Absent Teacher Procedures to be drafted.Teachers to constantly remind pupils of what to do when we meet a stranger - Stay Safe.Pupils to communicate with teachers individuals due to collect them In termly letter parents reminded to notify teacher/office of any changes to individuals collecting their son/daughter and contact details.  | Ms Bluett – Ongoing - Procedures need to be monitoredTeachers – OngoingPupils/Teachers – OngoingPrincipal & Office Personnel – Every term or when deemed necessary.Reminders to be placed on School website  |
| Visitors to the school – * TP Students
* Professionals – Psychologists, OTs, SLTs, etc.
* Parents.
* Coaches.
* Transition year students.
* Service Personnel
 | Med | Harm from unknown adults on school premises. | Sign – In/Out Booklet mandatory for all visitors.All Garda Vetting Requirements to be adhered to for guests. | Principal & Office Personnel. Ongoing.Principal & BOM – Ongoing.  |
| 1 t0 1 Teaching  | Low | Harm by school personnel | School Policy on Supervision | Ongoing Review |
| Access to SPN  | Med | Harm from unknown adults on school premises.  | External Doors to be closed at all times. (Risk Assessment Feedback 2023/2024)All visitors must Sign In/Out – New signage to be erected.  | Teachers & BOM – Ongoing with immediate effect.Principal and Office Staff |
| Parents Viewing Infants during yard play in front yard.  | Med | Harm from unknown adults on school premises | Teachers/SNAs to exercise diligence during yard supervision.Parents to be notified of unacceptable nature of such behaviour in termly update.  | All StaffPrincipal |
| **School Activities** | **Risk Level** | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** | **Timeframe/Personnel**  |
| Sporting Activities  | Med | Harm from unknown adults on school premises or at games.Harm by school personnel | All Vetting requirements to be followed and Supervision Policy to be followed. Guidelines on changing for Sports and Games to be drafted by SPN  | Ongoing and All StaffMr Kiely and Mr O’ Gorman – Term 1  |
| Mobile Phone Usage by Adults/Pupils  | High | Harm generated through exposure on and to the internet/social media | Ongoing Review Review of AUP policy and procedures regarding mobile phones. Internet Safety Talks for pupils/parents to be organised each year Internet Safety Agenda Item at Management & Teacher Meetings Guidelines for Use of Online Platforms to be drafted following consultation with 360IT (See Digital Framework) | Mr O’ Gorman and Mr CarberyMr O’ Gorman and Mr CarberyMr O’ Gorman and Mr CarberyMr O’ Gorman and Mr Carbery |
| Reporting of Potential Exposure to Harm | Med | Exposure to harm generated as a result of inadequate communication to school authorities and DLP | Reminders to school staff at meetings on an ongoing basis.  | Mr O’ Gorman Ongoing |
| Inadequate access to Contact Details for Tusla/Support for Children, school staff and parents  | Med | School Community not having access to Contact Details for advice, referral or support to/from Tusla.  | Emergency Contact details displayed in prominent places throughout the school and details kept up-to-date by office staff.  | Office Staff - Ongoing |
| Photography  | Med | School has identified concerned over - * Parents taking photos of children without permission
* Teachers using personal devices to take pictures of children .
 | SPN to review and develop new guidelines for the whole school community in regard to the use of personal digital device to take pictures.  | Mr O’ Gorman and Mr Carbery for November BOM Meeting.  |

**Ratified by our Board of Managemnt on Thursday 12th September 2024**